



WEDDING CONTRACT

events@thelinksatbrunello.com • thelinksatbrunello.com
120 Brunello Blvd., Timberlea, NS • 902.876.7649

DEPOSIT AND PAYMENT

- A deposit of total facility rental payment is required to confirm bookings. This amount will be credited toward the total charge of your event.
- Guests will be provided with personalized quotes with an estimate of their expenditures prior to their function.
- A final payment of the remaining quote is due seven calendar days prior to your event.
- All functions are subject to a 18% service charge and 15% HST
- A S.O.C.A.N. fee of \$63.49 + HST and a RE:SOUND fee of \$26.63 + HST will be applied to your final invoice if any kind of entertainment is provided at your event (DJ, live band, iPod, etc.).
- These fees are subject to change without notice.
- There will be a 3% credit card processing fee.

DAMAGE & SECURITY

- The Links at Brunello reserves the right to inspect and control all private functions held on the premises.
- Liability for damages to the premises will be charged accordingly.
- The Links at Brunello will not assume responsibility for personal property or equipment brought into its facilities.
- Personal effects and equipment must be removed from the function no later than 10:00 AM the day following the function.

STORAGE & ROOM SETUP

- The Links at Brunello must be made aware of any special deliveries and room setup requirements prior to the function date.
- Delivery of materials will only be accepted 48 hours prior to event (storage space dependent on availability) and must be labelled with event name and date.
- There can be nothing penetrating the walls (nails, screws, tacks, etc.) of the event pavilion.

DECORATIONS

- You will have guaranteed access to the space at 10:00 am on the day of the event for decorating unless the facility is not booked the night before. This will be confirmed one week prior to your event.
- Smoking is not permitted in the pavilion. There will be a designated smoking area.
- All candles must be housed in the appropriate holders. No tapered candles/candelabras permitted.
- Please be advised that the pavilion has no security present overnight. Anything in the pavilion overnight will be left at your own risk.
- Please advise your event coordinator of your intentions of decorating the function space & what form of entertainment you will have at your function.
- No confetti, rice, rose petals or anything of the like are permitted at of the facilities. A cleaning fee of \$200.00 + HST (minimum) will be levied against parties ignoring this rule.

MUSIC & ENTERTAINMENT

- Our portable system is available for your use during ceremonies, speeches and slideshows.
- Equipment for dancing must be provided by a hired DJ or band or rented by the client from an outside source.
- Entertainment license states that all dance music must be turned off at midnight. Please make sure all your vendors are aware of this in advance. Volume levels will be monitored after 11:00 pm.

HOLDING THE DATE

A date can be held for two weeks without a deposit. If another party is interested in the same date, you will be contacted and given 48 hours to decide whether to secure the date with a deposit or release the date to another party.

BOOKING A DATE

A deposit of (please select option):

- \$4000.00 + HST - Ceremony and Pavilion Reception**
- \$2500.00 + HST - Pavilion Reception**
- \$2500.00 + HST - Private Ceremony Site**
** Private Bar Included with Pavilion Receptions*

Requested Date:
Approved by:

is required as well as the signed contract including a credit card number on file, is required before the event shall be considered confirmed.

CANCELLATION POLICY

If a cancellation is to occur within 30 days of a scheduled event, 0% of total money paid will be returned to the client. If a cancellation should occur within 60 days of a scheduled event, 25% of total money paid will be returned to the client. If a cancellation should occur within 90 days 50% of total money paid will be returned to the client. If a cancellation should occur, and an alternate date is scheduled based on The Links at Brunello's availability, all money paid to date shall go toward new event date.

If a cancellation is to occur four months prior to event date, Certainly Cinnamon will refund the client 100% of the amount that has been paid to date. If a cancellation is to occur after the four-month mark, 50% of total bill will be due. If a cancellation is to happen within 14 days of scheduled event, 100% of the bill is due.

The Links at Brunello will not be held liable for failure to perform if such failure is as a result of forces of nature or circumstances beyond our control.

Name:	Phone:	Email:
Credit Card #:	Expiry:	CVV:

Signed by: _____ Date: _____