



**POSITION TITLE:** Outside Services Attendant  
**DEPARTMENT:** Golf Operations  
**COURSE:** The Links at Brunello  
**JOB TYPE:** Full/Part time Seasonal  
**DEADLINE TO APPLY:** 30 March, 2016  
**START DATE:** TBD – Course Opening April/May 2017  
**END DATE:** TBD – Subject to Weather  
**ORIENTATION:** Planned for April 22-23

## **COURSE PROFILE**

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Designed by Thomas McBroom, The Links at Brunello course is a design that is beautiful, fun to play and uniquely its own. As the first new golf facility in the Halifax area in over 15 years, providing state-of-the-art, fresh and innovative options for today's golfer, The Links at Brunello is most certainly Nova Scotia's latest must play experience. Conveniently located 15 minutes from downtown and 30 minutes from Halifax Stanfield International Airport. The championship course was recently ranked #3 New Golf Course in North America by Golf Digest and boasts bent grass tees, greens and fairways, GPS to the flag measurement, numerous white-sand bunkers, multiple teeing areas, and continuous paved cart paths.

## **OUR VISION**

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The Links at Brunello will be a recognized leader in the golf industry, providing a high-quality experience by ensuring that our facilities and service exceed the expectations of our members, our customers and our employees.

## **POSITION SUMMARY**

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- Service guests and act effectively as part of our Outside Golf Operations team
- Contribute to an inviting golf atmosphere for all our guests
- Maintain and service driving range, practice facility, cart staging area and parking lot

## **DUTIES AND RESPONSIBILITIES**

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### **Outside Services/Starter/Marshall**

- Ensure that first personal contact with guests is smooth and inviting
- Helping guests by taking their clubs from their car to their cart
- Directing guests on golf course features and other pertinent information
- Accurately signing out/in rental clubs for guests
- Setting up guests' clubs on carts as required in an organized fashion
- Preparing for tournament groups in a timely and efficient manner
- Communicating with golf shop to ensure guest satisfaction and efficient timing
- Greeting guests after their rounds
- Maintaining, stocking and cleaning the practice facility, golf carts, and parking lot
- Leading guests to the golf shop and directing them through the golf shop
- Helping guests at the end of their round load their clubs into vehicles
- Washing and properly storing golf carts
- Completing opening/closing duties daily
- Attending to guest requests as required
- Working effectively with other team members in all departments
- Assisting with large groups and tournaments to ensure that guests expectations are exceeded
- Other duties as assigned

### **Health and Safety**

- Every individual in our workplace has the responsibility to participate in identifying OHS problems, seek solutions and follow established policy and procedures
- Take every reasonable precaution in the circumstances to protect the employee's own health and safety and that of other persons at or near the workplace
- Take every reasonable precaution in the circumstances to ensure that protective devices, equipment or clothing required by the employer, the Act or the regulations are used or worn
- Consult and co-operate with the joint occupational health and safety committee

### **Guest Experience**

- Exceed the expectations of guests by serving, anticipating and catering to their needs

## QUALIFICATIONS

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- Background in golf is a preference but not required as the right personality is important
- Exceptional communication skills
- Strong comprehension of the English language (oral and written)
- Must be able to work in a fast-paced environment
- Must be organized and maintain a positive attitude

## WORK CHARACTERISTICS

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- Primarily an outside work environment with frequent standing and walking
- Some indoor work required
- May require heavy lifting
- Will be required to work on a shift basis, including weekends, evenings and holidays.

**Please send your completed application form, resume and cover letter, indicating your desired position in the subject line to:**

The Links at Brunello  
120 Brunello Blvd., P.O. Box 23  
Timberlea, NS B3T 0G9  
(902) 876-7649  
Email: [outsideservices@thelinksatbrunello.com](mailto:outsideservices@thelinksatbrunello.com)